Minutes of the Annual Meeting of the Board of Trustees of the
Cold Spring Harbor Library
November 2, 2026

In Attendance:
David Berman, President
Gina Berland, VP
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
Chris Hadjandreas
Sandra Capek-O'Grady
Janice Rochstein
Demetrios Tzimas
Roger Podell, Director

Absent:
Nicole Prizzi
Diane Scinta, AD

The meeting was called to order at 7:00.

Meeting Minutes
A motion to approve the October 5, 2026, meeting minutes, was made by Robert Hughes, seconded by David Berman, and approved unanimously.

Treasure's Report
The treasure's report dated September 30, 2026, was presented as follows:

Checking:	$90,551.82
Money Market:	$1,244,848.35
Everbank CD 12 mo 8/25/27	$231,330.37
Connect One CD 120 days 1/1/27	$288,386.50
Connect One CD 6 mo 11/22/26	$209,207.12
Connect One CD 23 mo 12/9/27	$250,000.00
Revenue:	$299,211.07
Expenditure:	$168,534.61

A motion to approve the Treasurer's Reports was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

Financial Operations

Claims Auditor Report
A motion to accept the Claims Auditor's report dated 10/30/26 was made by Edward Price, seconded by Sandra Capek-O'Grady, and approved unanimously.

CDs
Dr. Podell reported the library's current CDs are as follows.

- Connect One $209,207.12 6 months maturing 11/22/26 at 3.64%
- EverBank $231,487.15 12 months maturing 8/25/27 at 3.53%
- Connect One $288,386.50 4 months maturing 1/1/27 at 3.68%
- Connect One $275,000.00 7 months maturing 5/8/27 3.68%
- Connect One $250,000.00 23 months maturing 12/9/27 at 2.71%

A motion to cash out the Connect One CD in the amount of $209,207.12 and deposit the proceeds in the Money Market account and purchase a 9-month CD in the amount of $300,000 at Citizens Bank with an interest rate of 4.4% was made by Dana Lynch, seconded by Gina Berland, and approved unanimously.

2026-27 Budget
Dr. Podell noted the community approved the current budget with a 1% tax levy increase. He requested directions for planning the 2026-27 budget. The board agreed that the budget should be planned with a 2% increase (tax cap).

Library Operations

Executive Session
A motion to go into executive session to discuss appointment of part-time librarian and staff bonuses was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

A motion to return to regular session was made by Robert Hughes, seconded by Edward Price, and approved unanimously.

A motion to appoint Faye Skandalkis as a part-time librarian trainee was made by Sandra Capek-O'Grady, seconded by Janice Rochstein, and approved unanimously.

Items from Prior Meetings

Trustee Training
Dr. Podell reported that trustees are required to participate in annual training. A training session was held at the South Huntington Library on Wednesday October 28. Trustees who did not attend may complete the training online. A completion report is required by the end of the calendar year.

Naming Opportunities
David Berman has been in contact with Jim Walkin regarding the Fire Department naming the fire emergency staircase. The Department will be meeting to discuss the proposal.
Veterans Display
The local Marine Corps League and Suicide Awareness and Remembrance will have a display to raise awareness about suicide among veterans. The display will be in the library November 1 through November 15. The dedication will be held on November 9 at 9:30 am. Assemblymen Stern and Lavine will be present.

Committee Reports
Roof Repairs
Dr. Podell obtained updated roof repair quotes from Premier, Roof Services and More Roofing. Premier has the lowest bid.
A motion to accept the quote from Premier Roofing for replacement of the rear roof in the amount of $41,280 following clarification of the warranty and provision of additional insurance coverage was made by Gina Berland, seconded by Edward Price, and approved with 7 positive votes and two abstentions.

Fire Alarm Panel
The fire alarm panel requires replacement as required by NYS Parks inspectors. Dr. Podell received three quotes. PM Systems $55,000, LI Fire Alarm $63,000, and RGA Security $66,000.
A motion to approve the bid of PM Systems in the amount of $55,000 was made by Chris Hadjandreas, seconded by Robert Hughes. and approved unanimously.

Policies
Dr. Podell indicated that all existing policies should be reviewed periodically. The Policy Committee reviewed Records Retention and Removal, Minority and Women Owned Business Enterprise, Nepotism, CEO Compensation, and Meeting Room policies. Revisions were recommended to the Meeting Room Policy which were reviewed and approved by counsel.
A motion to approve the revised Meeting Room Policy was made by Robert Hughes, seconded by Dana Lynch, and approved unanimously.
A motion to adopt the Records Retention and Removal; Minority and Women Owned Business Enterprise, Nepotism, and CEO Compensation policies was made by Robert Hughes, seconded by Dana Lynch and approved unanimously.

Incidents

Dr. Podell reported that on October 2, Gloria Barton, a resident, fell on the front porch while entering the library. She was not injured and refused medical intervention. Dr. Podell notified the insurance company.

Adjournment

A motion to adjourn the meeting at 8:40 was made by Edward Price, seconded by Gina Berland and approved unanimously.