Minutes of the Annual Meeting of the Board of Trustees of the
Cold Spring Harbor Library
September 14, 2026

In Attendance:	Absent:
David Berman, President	Robert Hughes, Friends Foundation Liaison
Gina Berland, VP	Nicole Prizzi
Dana Lynch, Treasurer	
Edward Price, Secretary	
Chris Hadjandreas	
Sandra Capek-O'Grady	
Janice Rochstein	
Demetrios Tzimas	
Roger Podell, Director	
Diane Scinta, Assistant Director	

The meeting was called to order at 7:00.

Meeting Minutes
A motion to approve the July 13, 2026, meeting minutes, was made by David Berman, seconded by Sandra Capek-O'Grady, and approved unanimously.

The Treasurer's Report dated June 30, 2026, was presented as follows:

Checking:	$ -11,802.04
Money Market:	$854,450.59
Everbank CD 12 mo 8/25/26	$222,656.20
Connect One CD 11 mo 9/3/26	$278,804.16
Connect One CD 11 mo 9/18/26	$278,325.34
Connect One CD 6 mo 11/22/26	$209,207.12
Connect One CD 23 mo 12/9/27	$250,000.00
Revenue:	$278,110.99
Expenditure:	$223,243.08

The Treasurer's Report dated July 31, 2026, was presented as follows:

Checking:	$ 58,748.14
Money Market:	$876,736.67
Everbank CD 12 mo 8/25/26	$222,656.20
Connect One CD 11 mo 9/3/26	$278,804.16
Connect One CD 11 mo 9/18/26	$278,325.34
Connect One CD 6 mo 11/22/26	$209,207.12
Connect One CD 23 mo 12/9/27	$250,000.00
Revenue:	$278,151.31
Expenditure:	$331,911.82

A motion to approve the Treasurer's Reports was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to accept the Claims Auditor's report dated 9/11/26 was made by Edward Price, seconded by Gina Berland, and approved unanimously.

Financial Operations

CDs
Dr. Podell reported that CDs maturing in August and September were reinvested as follows.

- Everbank $231,478.15 renewed for 12 months at 3.53%
- Connect One $288,386.50 new 4 month maturing 1/1/27 at 3.68%

Connect One 11 CD months $278,325.34 matures on 9/18/26. It was decided to cash-in the CD and decide on reinvestment in October.

Unused Sick Leave
Dr. Podell reported that $6,969 was moved from unappropriated fund to unused sick and vacation fund creating a total of $122,798. This transfer was approved at the July meeting.

Audit
Al Coster completed the audit and will attend the October 5 meeting to provide a review. He filed the 990 form electronically.

Miscellaneous Financial Procedures Policy
A motion to approve the amended procurement section of the financial procedures policy was made by Chris Hadjandreas, seconded by Edward Price, and approved unanimously.

LIPA Tax Agreement
Dr. Podell reviewed the one-year interim agreement between the Town of Huntington and LIPA which may lower revenue from LIPA owned properties in the district. He provided information regarding the tax impact and material from the library directors regarding the agreement.

Library Operations

Annual Report to the Community
Dr. Podell presented the Annual Report to the Community for 2025-26.
A motion to approve the Annual Report to the Community for 2025-26 as amended was made by Davidd Berman, seconded by Gina Berland, and approved unanimously.
Trustee Training
Dr. Podell reported that trustees are required to participate in annual training. A training session will be held at the South Huntington Library on Wednesday October 28 at 6:30 pm. Trustees may also complete the training online. A completion report is required by the end of the calendar year.

20th Anniversary Event
103 people attended. Ticket revenue was $7,500 and sponsorships were $25,250. After deducting expenses, the event profit was $17,394.

Carolyn Walkin is preparing a cover story for Stroll about the event which will include photos.

Jim Walkin expressed interest in naming the fire emergency staircase for the CSH Fire Department. The listed cost is $50,000. However, Jim is not willing to pay that amount. It was decided to ask the Fire Department for a reasonable offer.

Executive Session
A motion to go into executive session to consider hiring staff was made by Edward Price, seconded by Sandra Capek-O'Grady, and approved unanimously.

A motion to return to regular session was made by Dana Lynch, seconded by Edward Price, and approved unanimously.

A motion to hire Conor Atkinson and Catherine Desiderio as part-time clerks and Walter Hernandez as part-time custodian was made by Janice Rochstein, seconded by Gina Beerland, and approved unanimously.

Committee Reports

Building Committee
As recommended by Mark Ficina of RENU, sheet rock was removed to provide a better view of the area above the Children's Office. Dr. Podell received a quote from More Consulting for repairs and roof replacement. He is waiting for additional quotes from roofers.

Dr. Podell recommended moving desks for the teen librarians to the lower level and using partitions to create a teen office. This would provide two desks for use in the children's office.

Policy Committee
The Board reviewed the amended meeting room policy and decided to consider additional changes in October.