

Minutes of the Regular Meeting of the Board of Trustees of the  
Cold Spring Harbor Library  
June 1, 2026

In Attendance:

David Berman, President  
Dana Lynch, Treasurer  
Edward Price, Secretary  
Robert Hughes, Friends Foundation Liaison  
Gina Berland  
Chris Hadjandreas  
Nicole Prizzi  
Janice Rochstein  
Roger Podell, Director  
Diane Scinta, Assistant Director  
Demetrios Tzimas, newly elected board member

Absent:

Sandra Capek-O'Grady

The meeting was called to order at 7:00

**Meeting Minutes**

A motion to approve May 4, 2026 regular meeting minutes was made by David Berman, seconded by Robert Hughes, and approved unanimously.

**Financial Matters**

The Treasurer's Report dated April 30, 2026, was presented as follows: by

Checking:	\$ -42,100.16
Money Market:	\$746,328.46
Everbank CD 12 mo 8/25/26	\$222,656.20
ConnectOneCD 11 mo 9/3/26	\$278,804.16
ConnectOne CD 11 mo 9/18/26	\$278,325.34
ConnectOne CD 12 mo 5/15/26	\$201,994.52
ConnectOne CD 23 mo 12/9/27	\$250,000.00
Revenue:	\$278,358.40
Expenditure:	\$225,822.49

A motion to approve the treasurer's report was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to approve the claims auditor's report dated 5/29/26 was made by Edward Price, seconded by Gina Berland, and approved unanimously.

**CD Renewal**

Dr. Podell reported that the \$201,994.52 CD at ConnectOne was renewed at ConnectOne for 6 months at 3.64% in the amount of \$209,207.12.

**Annual Audit**

The auditors did the initial preparation in May and will return in July at the end of the fiscal year. Al Coster will review the audit at the November meeting. Board members must sign the Whistleblower and Conflict of Interest Policies and return them to Dr. Podell.

#### Tax Payment

Dr. Podell reported the school district will send \$265,508 at the beginning of each month starting July 1 for the approved tax levy of \$3,186,096.

#### Purchasing Procedure

The board discussed modifications to the purchasing procedure and postponed a vote until amendments are added.

#### Friends Donation

Dr. Podell reported the Friends of the Library donated \$44,764 for fiscal 2025-26 on May 1. The donation for 2026-27 will be \$43,918 which is due by June 30, 2027.

### **Library Operations**

#### West Side School

The library received thank you letters from the district superintendent and three students in appreciation of our assistance following the fire.

#### Committee Reports

The board discussed increased use of committee reports at meetings. It was agreed to add committee reports to the monthly agenda.

#### Donation Request

Wendy Secor asked to donate a bench in memory of her parents. All the benches are already named. Dr. Podell noted that another bench would cost approximately \$1,200 plus shipping and the cost of a plaque. In the past naming rights for benches was \$5,000.

Dr. Podell will discuss naming options with Ms. Secor.

#### Executive Session

A motion to go into executive session to discuss part time librarians, was made by Edward Price, seconded by David Berman, and approved unanimously.

A motion to leave executive session was made by Edward Price, seconded by David Berman, and approved unanimously.

#### Part-time Librarian

A motion to appoint Rhianna Grimaldi part-time librarian was made by Dana Lynch, seconded by Edward Price, and approved unanimously.

#### Director Life Insurance

The insurance committee reviewed the cost of continuing to provide Dr. Podell with a \$500,000 life insurance policy as provided in his contract. The committee recommends Dr. Podell obtain the policy at cost of approximately \$1,300 annually for 10 years. A motion to approve obtaining a \$500,000 life insurance policy for Dr. Podell at a cost of approximately \$1,300 annually for ten years was made by Dana Lynch, seconded by Janice Rochstein, and approved unanimously.

#### 20<sup>th</sup> Anniversary Committee

Dr. Podell reported that a meeting with the 20<sup>th</sup> anniversary committee was held on May 17. The committee discussed ticket prices, sponsorships set-up and logos. To meet the deadline for the July/August newsletter that board decided on the event title, time, and ticket cost.

Reviewing recommendations of the committee the board agreed to naming the event "CSH Library: Celebrating 20 Years Overlooking the Harbor." The event will be held from 6 to 9 PM at a cost of \$100 per ticket.

#### Stroll Magazine.

The library reserved a full page in the July edition. The board agreed to use an overview of 250<sup>th</sup> Anniversary events prepared by Dr. Podell with amendments.

We can also submit photos with captions for the 501C3 News. Carolyn recommends using this as "Look at what we did." This can be submitted after August 27.

### **Items from prior meetings**

#### Art Offer

Dr. Podell contacted Gach Art Studio about the two paintings they offered to sell to the library. They are now willing to donate these items. George Gach is the sculpture of the Three Condors in front of the library.

The board discussed creating an Art Committee to review donations.

#### Policies Review:

The Policy Committee reviewed several policies this month and found that no revisions were needed in the following: Book Selection, Library Protocol, Tutoring, and Unattended Children. The Policy Committee suggested one revision, changing the phrase "collected records" to "circulation records and other records identifying library users" in the confidentiality policy.

A motion to amend the Circulation policy to change "collected records" to "circulation records and other records identifying library users" was made by Robert Hughes, seconded by David Berman, and approved unanimously.

#### Board Emails

Dr. Podell reported that he could provide board members with library emails. He indicated that board members may communicate by email or phone if there are no collective decisions. He recommends consulting with counsel before acting. It was agreed that Dr. Podell will review the matter with legal counsel.

## Adjournment

A motion to adjourn at 8:20 was made by Edward Price, seconded by Nicole Prizzi, and approved unanimously.