

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
February 2, 2026

In Attendance:

David Berman, President
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
Gina Berland
Sandra Capek-O'Grady
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

Richard Schuster, Vice President
Chris Hadjandreas
Nicole Prizzi

The meeting was called to order at 7:00

Meeting Minutes

A motion to approve January 5, 2026, regular meeting minutes was made by Gina Berland, seconded by Robert Hughes, and approved unanimously.

Financial Matters

The Treasurer's Report dated December 31, 2025, was presented as follows: by

Checking:	\$ 16,854.19
Money Market:	\$843,626.82
Everbank CD 12 mo 8/25/26	\$222,656.20
ConnectOneCD 11 mo 9/3/26	\$278,804.16
ConnectOne CD 11 mo 9/18/26	\$278,325.34
ConnectOne CD 12 mo 5/15/26	\$201,994.52
Revenue:	\$273,759.71
Expenditure:	\$260,586.32

A motion to approve the Treasurer's Reports was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to approve the claims auditor's report dated 1/30/26 was made by Dana Lynch, seconded by Edward Price, and approved unanimously.

Dr. Podell presented a draft budget of \$3,371,714 (1.2% increase) with a tax levy of \$3,186,096 (a 1.0% increase) which complies with the NYS tax cap.

A motion to approve the proposed 2025-26 budget was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

Dana Lynch opened a new 23 month \$250,000 (2.75%) at Connect One maturing 12/9/27. The board approved the purchase at the January meeting.

Dr Podell presented the Long-range facility planning spread sheet which was last updated in September 2024. Major items noted to be addressed in 2025-26 are carpeting and siding.

Library Operations

Trustee Election and Budget Vote

Vote Day is April 14, 2026. Richard Schuster, Janice Rochstein and Nicole Prizzi will run for three-year terms and Gina Berland will run for a two-year term. Candidate petitions are due March 6. Budget meeting, and candidates' night is March 23. Demetrios Tzimas, a resident, requested a petition to run for the two-year position.

July 4 Holiday

The library will be closed on Saturday July 4. Dr. Podell recommended making the day a floating holiday for full-time employees.

A motion to make July 4, 2026 a floating holiday for full time employees was made by Dana Lynch, seconded by Sandra Capek-O'Grady, and approved unanimously.

Personnel

Motion to go into executive session to discuss the position of part-time clerk was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

A motion to exit executive session was made by Edwaard Price, seconded by Robert Hughes, and approved unanimously.

A motion to appoint Scarlett McCann as part-time circulation clerk was made by Dana Lynch, seconded by Jancie Rochstein, and approved unanimously.

Items from Prior Meetings

Fundraising

Dr Podell met with the Friends board on 2/22 and shared the survey results. The Friends' board is amenable to meeting to discuss fundraising efforts.

Robert Hughes provided history of the efforts of Friends of the library and amounts Friends received and donated to the library from 2021 to 2025.

Dr. Podell reported that residents Christine Squillante and Gisela Weise expressed interest in volunteering to support the library.

Stroll Magazine

Carolyn Walkin reserved the May cover of Stroll magazine for the library. The board must set a date for the cover photo. Robert Hughes is preparing the article.

On a motion of Edward Price seconded by Janice Rochstein, the meeting was adjourned at 8:10 pm.