

Minutes of the Regular Meeting of the Board of Trustees of the  
Cold Spring Harbor Library  
December 1, 2025

In Attendance:

David Berman, President  
Richard Schuster, Vice President  
Edward Price, Secretary  
Robert Hughes, Friends Foundation Liaison  
Chris Hadjandreas  
Sandra Capek-O'Grady  
Nicole Prizzi  
Gina Berland  
Roger Podell, Director  
Diane Scinta, Assistant Director

Absent:

Dana Lynch, Treasurer  
Janice Rochstein

The meeting was called to order at 7:00

**Meeting Minutes**

A motion to approve the November 3, 2025, regular meeting minutes was made by Robert Hughes, seconded by Chris Hadjandreas, and approved unanimously.

**Financial Matters**

The Treasurer's Report dated October 31, 2025, was presented as follows: by

Checking:	\$ 52,185.76
Money Market:	\$625,364.62
Everbank CD 12 mo 8/25/26	\$222,656.20
ConnectOneCD 11 mo 9/3/26	\$278,804.16
ConnectOne CD 11 mo 9/18/26	\$278,325.34
ConnectOne CD 12 mo 5/15/26	\$201,994.52
Revenue:	\$292,478.34
Expenditure:	\$194,697.10

A motion to approve the Treasurer's Reports was made by Richard Schuster, seconded by Edward Price, and approved unanimously.

The Claims Auditor's Report for October will be reviewed at the January meeting.

Dr. Podell recommended using funds from the building and grounds reserve to cover the cost of parking lot repair.

A motion to use building and funds reserve to cover the cost of parking lot repair (\$22,200) was made by Edward Price, seconded by David Berman, and approved unanimously.

## **Library Operations**

### **Trustee Annual Training**

Trustees must complete the NYS mandated two-hour training prior to December 31, 2025. Training is available online.

### **Stroll Magazine**

Dr. Podell reported that he, David Berman and Robert Hughes met with Carolyn Walkin, Stroll publisher, to obtain information regarding coverage of library events. It was agreed to provide material in March for publication in the May issue.

### **Executive Session**

A motion to go into executive session to discuss filling various vacant positions and staff 2025 bonuses was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

A motion to exit executive session was made by Robert Hughes, seconded by Edward Price, and approved unanimously.

### **Personnel**

A motion to appoint Celina Bertam as part-time page and Julie Pineda as part-time custodian was made by Nicole Prizzi, seconded by Chris Hadjandreas, and approved unanimously.

A motion to approve 2025 staff bonuses previously reviewed by the board was made by Robert Hughes, seconded by Edward Price, and approved unanimously.

A motion to approve payment for unused sick and vacation days to Jesse Faiguenbaum in the amount of \$6,486.40 was made by Chris Hadjandreas, seconded by Robert Hughes, and approved unanimously.

### **Items from Prior Meetings**

Dr. Podell reported that the library can pay the cost of eBooks anytime during the year. Payment can be deferred from July to December to earn additional interest in the money market account.

Dr. Podell reported that he discussed health care plans with Steve Sullivan, the broker. Mr. Sullivan indicated the library's current plan is well priced. He will review other in-network plans that might reduce costs.

The Fundraising Ideas Committee will review the responses to the community survey and summarize the results.

#### Meeting with Friends of the Library

The Board discussed options regarding the Friends' endowment. It was agreed that a committee of Board members should meet with the Friends Board to discuss possible alternatives to the current arrangement.

The meeting was adjourned at 8:10 pm.