



95 Harbor Road, Cold Spring Harbor, NY 11724  
[www.cshlibrary.org](http://www.cshlibrary.org) 631.692.6820

## **Photography and Video Recording Policy**

No photography or video recording is permitted without prior notification to and approval from Library administration. Such approval will be given only if the photography or video recording does not interfere with the provision of Library services or infringe on the privacy rights of the Library's patrons or staff. Library staff may terminate any photography or video recording that may compromise public safety, patron or staff privacy, or which impedes Library operations.

No person shall be photographed or video recorded without their consent. Photographs or video recording of a minor requires the permission of the minor's parent or guardian. The Library undertakes no responsibility for obtaining these releases. Anyone taking photographs or recording videos must obtain written releases and permissions from any individuals who are to be photographed or recorded on video.

Persons taking photographs or recording video will hold the Library harmless from any claims or actions made against the Library alleging unauthorized photography or video recording.

Library staff may take photographs or record videos at Library events for publicity purposes. The Library reserves the right to display these photographs or video recordings in the Library or on the Library's website or social media. If individuals do not desire the Library to utilize a picture or video of themselves or their child(ren), they are to advise a Library staff member prior to the event; notice of such photography or video recording is to be announced prior to an event.

Approved September 8, 2025