

Minutes of the Regular Meeting of the Trustees of
Cold Spring Harbor Library
June 2, 2025

In Attendance:

Richard Schuster, VP
Dana Lynch, Treasurer
Edward Price, Secretary
David Berman
Sandra Capek-O'Grady
Nicole Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

Vincent Parziale, President
Robert Hughes, Friends Foundation Liaison
Chris Hadjandreas

The meeting was called to order at 7:00

Meeting Minutes

A motion to approve the May 5, 2025, meeting minutes was made by Janice Rochstein, seconded by Dana Lynch, and approved unanimously.

Financial Matters

The Treasurer's Report will be presented in July after review of CDs.

A motion to accept the Claims Auditor's report dated 5/30/25 was made by Edward Price, seconded by Janice Rochstein, and was approved unanimously.

Annual Audit

The auditors will begin preliminary work in June. Al Coster will present the audit report at the November meeting. The auditors require signed copies of the Conflict of Interest and Whistleblower policies signed by all trustees. These should be returned to Dr. Podell.

Friends Foundation Donation

The Friends Foundation donation for 2024-25 was \$45,244. The donation for 2025-26 will be \$44,764 which is due by June 2026.

Library Operations

A motion to enter an executive session for discussion of appointment of a full-time clerk was made by Edward Price, seconded by Nicole Prizzi, and approved unanimously.

A motion to exit executive session was made by Edward Price, seconded by Nicole Prizzi, and approved unanimously.

A motion to approve the Library Director's contract with Dr. Roger Podell for a three-year period effective July 1, 2025, was made by Richard Schuster, seconded by Edward Price, and approved unanimously.

A motion to hire Abby Meirs as full-time clerk was made by Dana Lynch, seconded by Janice Rochstein, and approved unanimously.

Richard Schuster requested the creation of a policy regarding photography on library property. The policy committee will review a draft for consideration by the Board.

Dr. Podell reported the NYS Parks Department is constructing a new entrance to the hiking trail for the dirt parking lot. A detour sign has been posted.

Items from Prior Meetings

Kean will install a sign at the project they created.

The Fundraising Ideas Committee received information regarding naming opportunities and past fundraisers.

The committee will develop a proposal and timeline for projects celebrating the library's 20th year anniversary for consideration by the board.

A motion to adjourn the meeting was made by Edward Price, seconded by David Berman, and approved unanimously.