

Minutes of the Regular Meeting of the Trustees of
Cold Spring Harbor Library
March 3, 2025

In Attendance:

Vincent Parziale, President
Friends
Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
David Berman
Chris Hadjandreas
Sandra Capek-O'Grady
Nicole Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

Robert Hughes,
Foundation Liaison

The meeting was called to order at 7:00

Meeting Minutes

A motion to approve February 3, 2025, meeting minutes was made by Janice Rochstein, seconded by Richard Schuster, and approved unanimously.

Financial Matters

The Treasurer's Report dated January 31, 2025, was presented as follows:

Checking:	\$ 2,209.51
Money Market:	\$219,291.80
Everbank CD 12 months 8/25/25	\$212,772.11
FBLI CD 12 months 4/5/25	\$261,284.87
FBLI CD 12 months 10/15/25	\$267,562.37
FNLI CD 3 months 4/21/25	\$200,000.00
Revenue:	\$272,295.48
Expenditure:	\$279,898.64

A motion to approve the Treasurer's Report was made by Vincent Parziale, seconded by Edward Price, and approved unanimously.

A motion to accept the Claims Auditor's report dated 2/28/25 was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

Library Operations

Trustee elections and budget vote will be held on April 8. Petitions for trustee positions are due by March 7. Budget meeting and meet candidates is March 17 at 7PM.

The Policy Committee proposed amending Article VIII of the By-laws to bring the library in alignment with NYS Education Law. The proposed change: "A majority of the of the whole number of trustees constitute a quorum for the transaction of business at all meetings of the trustees" will be voted on at the April meeting.

Items from Prior Meetings

The board reviewed recommendations addressed at the in-person training program in November 2024. Next year's training is tentatively scheduled for Tuesday October 28 at Half Hollow Hills. Among the key points made at the meeting this fall:

- Website contents
- Annual strategic planning
- Social media concerns
- Sharing resources

A motion to approve the revised letter to the community regarding use of bond allocations and the budget mailer was made by Sandra Capek-O'Grady, seconded by Richard Schuster, and approved unanimously.

The Board reviewed the updated engineer's report on anticipated maintenance costs 2025-2030.

A motion to approve the use of \$56,182.11 from the Building Reserve to cover the costs of replacement of the hot water heater and mold remediation was made by Edward Price, seconded by Dana Lynch, and approved unanimously.

\$18,500.00	Hot water heater
\$16,612.05	Mold remediation
\$17,040.06	Repair of walls
\$ 3,000.00	Plumbing preparation
\$ 1,030.00	Remediation inspection and testing

A motion to adjourn the meeting at 8:16 was made by Vincent Parziale, seconded by Edward Price, and approved unanimously.