

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
June 3, 2024

In Attendance: Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
David Berman
Chris Hadjandreas
Nicole Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent: Vincent Parziale, President
Sandra Capek-O'Grady

The meeting was called to order at 7:08

Approval of the May 6, 2024, regular meeting minutes as amended was postponed until July.

Financial Matters

The Treasurer's Report dated April 30, 2024, was presented as follows:

Checking:	\$ 14,513.77
Money Market:	\$155,919.42
TIAA CD 12 months 8/25/24	\$203,286.60
FBLI CD 12 months 4/5/25	\$261,284.87
FBLI CD 12 months 10/5/24	\$255,276.92
Revenue:	\$265,576.28
Expenditures:	\$198,213.44

Approval of the Treasurer's Report was postponed until July.

A motion to accept the Claims Auditor's report dated 5/31/24 was made by Edward Price, seconded by Dana Lynch, and approved unanimously.

The auditors will begin the annual review on June 20. They provided a checklist of needed materials. Board members signed copies of the Whistleblower and Conflict of Interest policies required by the auditors.

Library Operations

A motion to go into executive session for discussion of personnel items was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

A motion to exit the executive session was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

A motion to appoint Jesse Faiguenbaum supervisor of the Circulation Department and Inge Palmieri as full-time clerk was made by Dana Lynch, seconded by Chris Hadjandreas, and approved unanimously.

The staff committee report was postponed until July.

Building Issues

- Clearview Roofing provided a quote of \$3,850 for roof repair and preventive maintenance. More information was requested regarding the specific work needed.
- A quote for duct cleaning was received from Stanley Steamer in the amount of \$12,282. Dr. Podell will check the engineer's report to ascertain his recommendation regarding need for this work.
- Safe Harbor Inspections conducted an air quality test required to obtain quotes for mold remediation. Results are pending.

Items from previous meetings – Dr Podell reported.

- A broken flowerpot in front of the building was removed by Three Harbors Garden Club.
- The landscaper will remove saplings in the bushes in front of the building.
- No pesticides are used on the property.
- The plant on the porch was replaced and the benches were cleaned.
- Laurel and Main Street declined to do a garden, but Kean is interested. Kean met with the building committee to consider adding a garden under the Three Condors statue. Kean is preparing a proposal.

The insurance committee presented proposals from EPIC, Borg , Arcrisure and Intermarket for 2024-25 insurance coverage. The board determined that Borg and EPIC have the most competitive proposals but there are questions on several specific items. The insurance committee will obtain answers and present a recommendation to the full board at a special zoom meeting on Monday June 10 at 7 PM.

The meeting was adjourned at 8:18.