

Minutes of the Regular Meeting of the Board of Trustees of the  
Cold Spring Harbor Library  
May 6, 2024

In Attendance:

Vincent Parziale, President  
Richard Schuster, Vice President  
Edward Price, Secretary  
Robert Hughes, Friends Foundation  
David Berman  
Sandra Capek-O'Grady  
Nicole Prizzi  
Roger Podell, Director  
Diane Scinta, Assistant Director

Absent: Dana Lynch, Treasurer

Chris Hadjandreas  
Janice Rochstein

The meeting was called to order at 7:01

A motion to approve the April 8, 2024, regular meeting minutes as amended was made by Vincent Parziale, seconded by Robert Hughes, and was approved unanimously.

**Financial Matters**

The Treasurer's Report dated March 31, 2024, was presented as follows:

Checking:	\$ 14,857.31
Money Market:	\$132,243.84
TIAA CD 12 months 8/25/24	\$203,286.60
FBLI CD 12 months 4/5/24	\$250,000.00
FBLI CD 12 months 10/5/24	\$255,276.92
Revenue:	\$201,189.24
Expenditures:	\$198,987.68

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to accept the Claims Auditor's report dated 5/3/24 was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

The auditors will begin the annual review on June 20. They provided a checklist of needed materials. The auditor's report will be presented at the November meeting.

The Friends Foundation donation for 2023-24 fiscal year was \$44,286. This amount will be included in the April monthly statements. The donation for fiscal 2024-25 will be \$45,244.

## **Library Operations**

Dr. Podell reported that the 2024-25 budget was approved by a vote of 123-21, an increase of 28 yes votes over the prior year. Robert Hughes, Sandra Capek-O'Grady, Danya Lynch, and David Berman were elected to three-year terms and Nicole Prizzi was elected to a two-year term.

Trustees are required by NYS to complete two hours of training each year. All trustees must meet this requirement for 2024. Dr. Podell provided links to training resources.

Items from prior meeting:

Dr. Podell reported that Boccia is working on waterproofing the back of the building by the Children's Patio. Once this is completed, quotes for remediation of mold will be obtained.

Richard Schuster, Nicole Prizzi, and Ned Price (Staff Committee) meet with the Children's, Teen, Adult, and Circulation and Tech staff. They will meet with the Building and Administrative staff on May 10.

The History Committee met with Roger Podell, Diane Scinta, and Jennifer Russo to discuss planning for the Semiquincentennial celebration.

The Policy Committee reviewed the Library Officer and Employee Code of Ethics, Miscellaneous Financial Procedures, and Sexual Harassment policies. No major revisions are recommended.

The board discussed the possibility of having landscape contractors donating gardens on the library campus with signs recognizing their contribution.

The meeting adjourned at 7:30