

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
December 4, 2023

In Attendance:

Vincent Parziale, President
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
Sandra Capek-O'Grady
Nicloe Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

Richard Schuster, Vice President
Chris Hadjandreas

The meeting was called to order at 7:03 PM

A motion to approve the November 6, 2023, regular meeting minutes was made by Robert Hughes, seconded by Janice Rochstein, and approved unanimously.

Financial Matters

The Treasurer's Report dated October 31, 2023, was presented as follows:

Checking:	\$ -40,172.76
Money Market:	\$158,967.43
TIAA CD 12 months 8/25/24	\$203,286.60
FBLI CD 12 months 4/5/24	\$250,000.00
FBLI CD 12 months 10/5/24	\$255,276.92
Revenue:	\$208,406.68
Expenditures:	\$219,470.91

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to accept the Claims Auditor's report dated 12/1/23 was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

Dr. Podell reported that the FNBLI 6-month CD changed to 12 months effective 10/5/23 earned \$5,276.92 in interest which was rolled over with the original \$250,000.

CD interest is reported on the budget statement line 2410 (interest income), but not included on line 2401 (interest earnings) in the revenue section since it is not available for use for expenses.

Library Operations

Dr Podell reminded board members that the NYS required trustee training must be completed by 12/31/23. The annual completion form must be submitted by that date.

A new version of the *Handbook for Library Trustees of New York State* was updated. Dr. Podell provided board members with copies.

Items from prior meetings:

Dr. Podell sent a thank you letter to Liz Emmert for the donation of her mother's paintings. Ms. Emmert's brother will send the paintings.

Dr. Podell, Diane Scinta, Jennifer Russo, and Peter Barell are developing program ideas for the 250th Anniversary of the American Revolution. They will attend the December 11 meeting of the Long Island Museum Association where the NYS historian will present the state's plans for the celebration. Richard Schuster and Robert Hughes will also attend.

A motion to approve the 2023 staff bonuses was made by Vincent Parziale, seconded by Dana Lynch, and approved unanimously.

Dr. Podell reported that the drainage issue near the outdoor bathrooms has been addressed. He recommended repair of the Children's Patio. Quotes for the work were received from Laurel (\$18,500) and Boccia (\$12,875). The bids will be reviewed at the January meeting, Dr. Podell will provide page 2 of the Boccia proposal and obtain a statement of warranty for the work.

Dr. Podell reported that program attendance in October was the highest in the past several years.

Board members recommended that the complaints item on the agenda be revised to no complaints received by the director or assistant director.

The meeting was adjourned at 7:28