

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
October 3, 2023

In Attendance:

Absent: Vincent Parziale, President

Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
Sandra Capek-O'Grady
Chris Hadjandreas
Nicloe Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

The meeting was called to order at 7:05 PM.

Meeting Minutes

A motion to approve the September 11, 2023 regular meeting minutes as amended was made by Janice Rochstein, seconded by Dana Lynch, and approved unanimously.

Financial Matters

The Treasurer's Report dated August 31, 2023 was presented as follows:

| | |
|-------------------|--------------|
| Checking: | \$ 13,777.41 |
| Money Market: | \$109,594.29 |
| TIAA CD: | \$203,286.60 |
| FBLI CD 12 months | \$250,000.00 |
| FBLI CD 6 months | \$250,000.00 |
| Revenue: | \$209,716.75 |
| Expenditures: | \$258,652.75 |

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Sandra Capek-O'Grady, and approved unanimously.

A motion to accept the Claims Auditor's report dated 9/29/23 was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

CDs

Dr. Podell reported that the TIAA CD matured on 8/25/23 and was rolled into a new 12-month CD with an interest rate of 4.75%.

The FNBLI 12month CD with 4.5% interest matures on April 5, 2024

The FNBLI 6 month CD maturing on October 5, 2023 will be rolled into a new FNBLI 12-month CD with an interest rate of 4.75%

Dr. Podell reported that Al Coster will present the annual audit report at the November meeting.

Library Operations

Committee assignments for 2023-24 are attached.

Security:

Dr. Podell reported that an active shooter workshop will be conducted next week.

Dr. Podell reported that the library has 27 cameras. All but three are high definition. He noted a need for 19 additional cameras. 45% of the cost may be covered by a state grant. Dr. Podell will obtain bids for additional security cameras.

Building Repairs:

Automatic door openers have been installed. These will reduce wear on the opening mechanisms.

Pella installed the windows as approved.

Northwind will begin the landscaping project in two weeks.

Dr. Podell is seeking a vendor to do door replacement.

Discussion:

Dr. Podell was requested to provide documentation of background clearance when presenting candidates for board approval.

Approval from the board president is needed prior to newsletter publication. To ensure compliance with publication deadlines, Dr. Podell will provide a date approval is needed when drafts are sent.

Dr. Podell will add a follow-up on board requests as an item on the library operations section of the monthly agenda.

A motion to adjourn the meeting was made by Edward Price, seconded by Robert Hughes, and approved unanimously.