

Minutes of the Regular Meeting of the Board of Trustees of the  
Cold Spring Harbor Library  
September 11, 2023

In Attendance:

Vincent Parziale, President  
Richard Schuster, Vice President  
Edward Price, Secretary  
Sandra Capek-O'Grady  
Nicole Prizzi  
Janice Rochstein  
Roger Podell, Director  
Diane Scinta, Assistant Director

Absent:

Robert Hughes, Friends Foundation Liaison  
Chris Hadjandreas

The meeting was called to order at 7:03 PM.

**Meeting Minutes**

A motion to approve the July 10, 2023, annual meeting minutes and regular meeting minutes, was made by Vincent Parziale, seconded by Richard Schuster, and approved unanimously.

**Financial Matters**

The Treasurer's Report dated June 30, 2023 was presented as follows:

Checking:	\$ 10,185.64
Money Market:	\$406,247.23
TIAA CD:	\$201,803.20
FBLI CD 12 months	\$250,000.00
FBLI CD 6 months	\$250.000.00
Revenue:	\$243,759.37
Expenditures:	\$166,184.12

The Treasurer's Report dated July 31, 2023 was presented as follows:

Checking:	\$ 45,082.29
Money Market:	\$126,980.77
TIAA CD:	\$201,803.20
FBLI CD 12 months	\$250,000.00
FBLI CD 6 months	\$250.000.00
Revenue:	\$198,052.22
Expenditures:	\$267,895.27

A motion to approve the Treasurer's Reports was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to accept the Claims Auditor's reports dated 7/28/23 and 9/8/2023 was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

#### CDs

Dr. Podell reported that the TIAA CD matured on 8/25/23 and was rolled into a new 12 month CD with an interest rate of 4.75%.

The FNBLI 12 month CD with 4.5% interest matures on April 5, 2024.

A motion to purchase a FNBLI 12 month CD with an interest rate of 4.75% was made by Edward Price, seconded by Jance Rochstein, and approved unanimously.

#### Umbrella Insurance

Dr Podell reviewed the status of umbrella insurance coverage.

Regarding the umbrella insurance we discussed at the July Board Meeting, here's the information I received from Intermarket, our insurance broker, in response to your questions:

3 Layers: Our first \$5M layer remains with Philadelphia Insurance, the second \$5M layer will be transitioned from QBE to Evanston Insurance (A rated insurer), and the third \$5M layer will remain with Princeton Insurance. All terms, limits and conditions remain the same as expiring.

Extension: The umbrella is on a 30 day extension as quotes are being finalized.

Premiums: Premium is up slightly as their pricing rate model mirrors the rating of the underlying coverage with Philadelphia Insurance, which is typically how umbrella policies are rated and priced. The secondary \$5M umbrella with Evanston Insurance will increase from \$8,250 to \$8,500 and the third layer \$5M umbrella will increase from \$5,950 to \$6,150. As always, both are subject to the standard state taxes and policy fees. In consideration of the overall market trends for umbrella and excess coverage, the renewal rates are significantly less than what the market is seeing with increases of 20% to 25% this renewal term.

Limits: The current \$5M umbrella limit is the maximum capacity Philadelphia has for the umbrella coverage, which is the common maximum limit for most insurance carriers on a single umbrella policy. To obtain higher limits, they are only available in \$5M increments in the marketplace. We previously had the entire \$15M with Philadelphia until several years ago when the umbrella market started to shrink and contract, which then required us to obtain a \$10M policy which QBE, which then shrank again to \$5M and an additional \$5M with Princeton Insurance to combine for the full \$15M.

Smaller Limits: Carriers have no interest in layering smaller umbrella limits of \$1M or \$2M, they either offer a full \$5M or they don't offer the coverage at all on an excess Umbrella stacking approach which is what we've had to utilize the past several years to maintain the current aggregate total of \$15M.

Market Changes: The commercial umbrella market has completely imploded in 2023 and it's leaving a lot of businesses and industries struggling to secure coverage with very limited insurance markets interested in offering quotes and coverage.

Minimum Earned Premium: Each of the umbrella policies have a 25% minimum earned premium which is generous. Most higher layer umbrella policies require a 100% minimum earned once you bind coverage.

Claims with Layers: Philadelphia Insurance as your lead General Liability carrier would handle all claims and legal defense. In the event they anticipate that a claim settlement or judgement against the library would exceed the limits of coverage they provide (the first \$5M), then the excess umbrella carriers would be notified of the loss. One kicks in only when the underlying umbrella limit is exhausted. They do not share in the loss unless all other underlying limits are exhausted. All umbrella policies include a specific clause called "anti-stacking" which is why the layering of coverage is the required approach to obtain higher limits. Each carrier underwrites and prices their coverage based on the amount of insurance and policy limits available before their limit could apply to a loss. This is why the 3rd layer with Princeton Insurance is less than the 2nd layer with Evanston Insurance. This is also why layering is more cost effective than buying one limit for \$10M or \$15M. When you break it down into \$5M policies, you are able to obtain a lower cost because each layer will be priced less than the layers placed below them as the likelihood of a claim decreases with every layer of umbrella coverage added below it.

Other Libraries: I contacted the Zone Directors. Both South Huntington and Huntington have \$5M liability each occurrence and \$5M liability aggregate limit. I did not hear back from the other directors, I will ask them at the next Zone meeting.

## **Library Operations**

A motion to approve the Annual Report to the Community was made by Vincent Parziale, seconded by Dana Lynch, and approved unanimously.

A motion to accept the donation of a watercolor painting, The Cold Spring Harbor Library: Where Dreams Begin, from Helen Murdock-Prep was made by Janice Rochstein, seconded by Dana Lynch, and approved unanimously.

Dr. Podell reported that an active shooter workshop will be conducted by Suffolk County Police on October 12. They will also review security cameras. Dr. Podell will report on any needs at the next meeting.

A motion to go into executive session to discuss personnel matters was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to return to the regular meeting was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to appoint Christine Meloni and Joann White as part-time librarians and Jill Adler as part-time Children's Librarian Trainee was made by Vincent Parziale, seconded by Sandra Capek-O'Grady, and approved unanimously.

A motion to accept the proposal of Northwind Landscaping for drainage repair at a cost of \$17,200 with confirmation that all materials will be supplied and delivered and compliance with local and state regulations will be followed was made by Vincent Parziale, seconded by Edward Price, and approved unanimously.

Dr. Podell noted that Janet Lee Speed, a community resident sent letters complementing the work of Carolyn Burton-Gajda, Scott Schultz, Inge Palmieri and Dotty Dine.

A motion to adjourn the meeting was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.