

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
December 5, 2022

In Attendance:

Vincent Parziale, President
Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
Sandra Capek-O'Grady
Chris Hadjandreas
Richard Hamburger
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

The meeting was called to order at 7:02 PM.

Meeting Minutes

A motion to approve the minutes of the meeting of November 7, 2022, was made by Vincent Parziale, seconded by Chris Hadjandreas, and approved unanimously.

Financial Matters

The Treasurer's Report dated October 31, 2022, was presented as follows:

Checking:	\$ 88,440.23
Money Market:	\$486,911.24
TIAA CD:	\$201,103.10
Revenue:	\$195,672.23
Expenditures:	\$175,388.69

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to accept the Claims Auditor's report dated 12/1/22 was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

Library Operations

Dr. Podell informed the board that NY State Law requires library trustees to participate in two hours of continuing education each year effective 1/1/23. He will obtain more information regarding the program and report in January.

Dr. Podell reported on the status of building projects including masonry work, window and door repairs, remediation of damaged sheetrock, gutters, and grading around the building.

A motion to go into executive session to discuss matters of personnel was made by Robert Hughes, seconded by Dana Lynch, and approved unanimously.

A motion to leave executive session was made by Robert Hughes, seconded by Edward Price, and approved unanimously.

A motion to approve employee bonuses for 2022 was made by Robert Hughes, seconded by Vincent Parziale, and approved unanimously.

A motion to appoint Jennifer Russo as Adult Program Coordinator at a salary of \$63,000; Julie Klein and Tanya Thurman as part-time librarians; and Tess Duignan as librarian trainee was made by Janice Rochstein, seconded by Vincent Parziale, and approved unanimously.

A motion to appoint Peter Barell as Head of Teen Services at a salary of \$54,000 was made by Robert Hughes, seconded by Vincent Parziale, and approved unanimously.

The board discussed future building and program needs. Dr. Podell will provide specific data regarding room usage and program participation to serve as a basis for planning.

A motion to adjourn the meeting at 8:05 PM was made by Vincent Parziale, seconded by Edward Price, and approved unanimously.