

Unapproved

Minutes of the Annual Meeting of the Board of Trustees of the
Cold Spring Harbor Library
July 11, 2022

In Attendance:

Vincent Parziale, President
Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
Robert Hughes, Friends Foundation Liaison
Chris Hadjandreas
Sandra Capek-O'Grady
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

Richard Hamburger

The annual meeting was called to order at 7:05 PM.

Annual Meeting Items

A motion to approve the 2022-23 Board meeting schedule, was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to approve officers for the 2022-23 fiscal year, was made by Robert Hughes, seconded by Janice Rochstein, and approved unanimously.

President – Vincent Parziale
Vice President – Richard Schuster
Treasurer – Dana Lynch
Secretary – Edward Price

A motion to retain Spellman, Gibbons as legal counsel and Baldessari and Coster as auditor for 2022-23, was made by Robert Hughes, seconded by Edward Price, and approved unanimously.

Members of the Board of Trustees signed the Whistleblower and Code of Ethics forms.

Dr Podell presented the 2022-23 staff salary schedule and the status of the sick and vacation reserve fund.

A motion to adjourn the annual meeting was made by Robert Hughes, seconded by Vincent Parziale, and approved unanimously.

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
July 11, 2022

The regular meeting was called to order at 7:15 PM.

Meeting Minutes

A motion to approve the June 6, 2022, meeting minutes, was made by Robert Hughes, seconded by Janice Rochstein, and approved unanimously.

Financial Matters

The Treasurer's Report dated May 31, 2022, was presented as follows:

| | |
|---------------|--------------|
| Checking: | \$ 61,303.36 |
| Money Market: | \$577,589.95 |
| BNB CD: | \$200,834.44 |
| Revenue: | \$188,274.61 |
| Expenditures: | \$160,786.10 |

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to accept the Claims Auditor's report dated 6/30/22 and amended to include review of overpayments was made by Janice Rochstein, seconded by Dana Lynch, and approved unanimously.

Library Operations

A motion to purchase a 12-month CD at TIAA, for the balance of the current CD at maturity at Dime, was made by Robert Hughes, seconded by Janice Rochstein, and approved unanimously.

A motion to approve the following building projects was made by Robert Hughes, seconded by Chris Hadjandreas, and approved unanimously:

- Boccia will extend slab at outer bathroom door at a cost of \$4,175. Cement will be properly compacted to a depth of 4 inches.
- Boccia will repair the front steps at a cost of \$5,585.
- Bocca will install nine 7-foot bollards in front of the parking lot lights at a cost of \$6,850. The bollards will accommodate plastic covers that match those currently in place.

Dr Podell will review cleaning ductwork with the engineer and obtain additional quotes for the work if needed.

Dr. Podell reported that Senator Gaughran can provide a grant of \$50,000 for library improvements. Consensus of the Board was to explore options to cover the Children's Patio and prepare a proposal.

A motion to go into executive session for discussion of personnel matters was made by Robert Hughes, seconded by Edward Price, and approved unanimously.

A motion to return to regular session was made by Robert Hughes, seconded by Vincent Parziale, and approved unanimously.

A motion to appoint Jacqueline Capewell as part-time youth services librarian and Alexis Rotbart as part-time library trainee, was made by Robert Hughes, seconded by Sandra Capek-O'Grady, and approved unanimously.

A motion to appoint Jonathan Vano as part-time custodian was made by Vincent Parziale, seconded by Chris Hadjandreas, and approved unanimously.

A motion to adjourn the meeting at 8:05, was made by Robert Hughes, seconded by Edward Price, and approved unanimously.